# IQAC PROCEEDING BOOK

'UDALI COLLEGE'

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Principal
Udali College,
Bamungaon

General Meeting
Date - 12-06-2017
Venue :- Udali College, Barnungaon

Agendas

1) President took Seat.
2) Aims & objectives
3) Formation of IQAC Committee.
4) Others
5) President's speech & end of the meeting

Signature of the Teachers attended.

1. Ashique Ahmed.
2. Nazrul Islam
3. Shajahan Badsah
4. Abidur Rahman.
5. Junali Laskar.
6. Gitanjali Saikia
7. Salma Akhtara
8. Mustak Ahmed
9. Sabnam Aftabi
10. Mustak Hussain
11. Anamika Paul.
12. Raj- (illegible)
13. Salim uddin Talukder
14. Saif uddin
15. Nolimul Islam Barbhuya
16. Jumai Mai Borah.
17. (illegible)
18. (illegible)
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Today at around 2 pm a meeting was held at Room No. 02, Uddli College, Bamungaon to discuss the ~~ad~~ agendas mentioned on first page. The meeting was presided over by the principal Dr. Arun Borah. Then the vice principal of the institution Mustak Hussain spoke on the aims and objectives. He said that the main reason of this meeting is to form the IQAC Committee.

Then the college family discussed on the topic and accepted granted the resolution and IQAC committee as given below.

1st Resolution: The committee Took resolution - to make Dr. Abdul Nadud as the Coordinator of the IQAC Committee. The Asstt. Co-ordinators of the Committee are as follows:- Ranjan Choudhury, Jungli Laskar, Ashique Ahmed & Mustak Hussain.
The Committee granted this resolution.

2nd Resolution:- The full comittee of IQAC is given below as the committee is granted by the members attended in the meeting.

## COMMITTEE

1) Co-ordinator - Dr. Abdul Wadud, Asstt. Prof. Economics

2) Asstt. Cordinators- Ranjan Choudhury, Asstt. Prof. English.
3) " Junali Laskar, Asstt. Prof. Assamese
4) " Ashique Ahamed, Asstt. Prof. Education
5) " Mustak Hussain, Asstt. Prof. Pol. Science

Members of 7 Criterion :-

① Curricular Aspects :-
- (a) Ashique Ahmed, Convenor
- (b) Nargis Ahmed. Member
- (c) Devasree Sarma. "
- (d) Salma Aktara. "
- (e) Anjana Bora "

② Teaching Learning & Evaluation
- (i) Junali Laskar. Convenor.
- (ii) Rasna Boruah, Member
- (iii) Dr. Abdul Hamid Ahmed. "
- (iv) Dr. Surya Newar "
- (v) Ranjan Choudhury. "
- (vi) Solim Uddin Talukdar. "

③ Research Innovation & Extensions
- (i) Mustak Ahmed. Convenor
- (ii) Dr. Hifzur Rahman, Member
- (iii) Dr. Shinji Chauhan. "

(iv) Anamika Paul, Member
(v) Mukarim Hussain, "
(vi) Junumai Borah "

(4) Infrastacture & learning Recources.

(i) Nazrul Islam, Convenor
(ii) Dhanpal Chauhan, Member
(iii) Gitanjali Saikia, "
(iv) Mozibur Rahman (Lib) "
(v) Mozibur Rahman Barbhuyan "

(5) Students support & Progression.

(a) Mustak Hussain. Convenor
(b) Mizanur Rahman, Member
(c) Dildar Hussain "
(d) Abdul Motin "
(e) Solim Uddin Talukdar "

6. Govarnance & Leadership Management.

(a) Shajahan Badoah. Convenor
(b) Dr. Bharati Roy Das. Member
(c) Narayan Krishna Das. "
(d) Abdus Samad - "
(e) Saif Uddin - "

7. Institutional Values & Best Practises

(a) Sumi Rani Das - Convenor
(b) Shabnam Aftabi - Member
(c) Pinki Talukdar - "
(d) Ahiduz Zaman - "
(e) Junumai Borah - "

3rd Resolution :- For Third resolution Mr. Mustak Hussain vice Principal of the college presented a proposal to form an executive committe of IQAC. The members attended there discussed on this proposal and accepted a resolution to form an executive. The executive committee is mentioned as follows:

| Name | Signature of the members |
|---|---|
| 1. Dr. Arun Borah | |
| 2. Mustak Hussain | |
| 3. Ranjain Choudhury. | |
| 4. Ashique Ahmed. | |
| 5. Junali Laskar | |
| 6. Dr. Abdul Wadud | |
| 7. Mustak Ahmed | |
| 8. Rashna Boruah | Rboruah |
| 9. Saifuddin | |
| 10. Mujibor Rahman Barbhuyan | |
| 11. Dr. Abdul Hamid Ahmed. | |

4th Resolution : The meeting passed the 4th resolution to form NAAC's Six Mandatory cells/ committee. The meeting accepted this proposal and formed the Mandatory Cells as follows:

1. SC/ST Cells : (i) S.R. Das Convenor
(ii) N.K. Das Member
(iii) Dr. B.R. Das Member
(iv) R. Chaudhury Member.
(v) Dipjyoti Das (Student) 6003267460
ST (vi) Jonalson Teinung " 7002179639

2. OBC Cell :- (i) R. Boruah Convenor
(ii) D. Chauhan Member
(iii) Dr. S. Newar "
(iv) Anjana Boruah "
(v) Junali Laskar (president)
(vi) Dr. Jayanta Saikia (Member) 9706929779

3. Minority Cell :- (i) Mustak Ahmed. Convenor
(ii) S. Aktara. Member.
(iii) Dr. F. Rahman "
(iv) A. Motin "
(v) M. R. Barbhuyan "
(vi) Anjuara Rahman (Student) 6901929190.

4. Grievance Cell - Redressal (i) M. Hussain Convenor
(ii) S. Aftabi.
(iii) M. Hussain
(iv) M. Rahman
(v) S. Uddin.

5 Internal Compliant Cell. (i) G. Saikia Convenor
(ii) N. Ahmed Member
(iii) D. Sharma "
(iv) T. Barah "

6. Anti Ragging Cell = (i) J. Laskar Convenor
(ii) A. Ahmed Member
(iii) Dr A.H. Ahmed "
(iv) N. Islam "
(v) A. Paul "
(vi) S. Badsah "
(vii) A. Samad "

5th Resolution: The meeting decided to form the following committees as per the norms of UGC.

1. Academic Committee.
2. Examination Committee
3. Admission and Prospectus Committee.
4. Students Union Monitoring Committee
5. Disciplinary Action Committee.
6. Student Mentoring and Stress Management Committee
7. College Budget Committee.
8. Building, Purchase and Construction Committee.
9. College Development Committee.
10. Career Counseling Committee.
11. Research and Development Committee
12. Library Advisory Committee.
13. Adopt Village Monitoring Committee.
14. Feedback Analysis Committee.
15. NSS Unit
16. RTI Cell.
17. Cultural Committee.
18. Games and Sports Committee.
19. Women's Cell.
20. Red Ribbon Club.
21. Canteen Committee.

At last the President declared the meeting the end.

Co-ordinator
IQAC, Udali College

IQAC Executive meeting
Udali College, Bamungaon
Venue :- Principal's Room
Date :- 05-08-17 Time - 2 Pm

Agendas
1) President took over the chair.
2) Purpose of the meeting
3) Recitation of the previous minute
4) Discussion on Infrastructure development in College.
5) Others (If any)
6) valedictory speech.

Name/Signature of the Members

1. Arun Borah
2. Mustak Hussain
3. Dr. Abdul Wadud
4. Junali Laskar
5. Mustak Ahmed
6. Ranjan Choudhury
7. Ashique Ahmed
8. Dr. Abdul Hamid Ahmed
9. Rashna Boruah
10. Saif Uddin
11. Mujibur Rahman Barbhuyan

An executive meeting of IQAC was held on 05-08-17 at 2pm under the Chairmanship of the principal Dr. Arun Borah following the agendas mentioned above. As invited by the president Dr. Abdul Wadud, IQAC Co-ordinator presented the Objective of the

4

meeting. Thereafter he also expressed the previous meeting's resolution. Knowing this all the president then invited all the attendees to put forward their views regarding the agendas as informed.

Mr. Ashique Ahmad pointed out that the students got admitted into 1st Semester. for smooth conducting of the class the college needs to build some rooms, space so that the teachers can conduct classes easily.

After a Thorough discussion over the topic the committee adopted the following resolutions.

Resolution No-01

It is discussed and decided to build two rooms for major classes to the north side of the principal's office. The assembly discussed over this and adopted the proposal.

Resolution No-02

On Agenda No-05 Mr. Mustak Hussain expressed his views and urged IQAC Coordinator to ask all the HoDs to identify the slow learners. This resolution was also approved.

Resolution No-03

Discussing over Resolution No-02 IQAC Co-ordinator proposed to provide a room for conducting classes for the slow learners. This proposal was also adopted in the assembly.

Resolution No-04

It is also discussed and decided to consult all this with Governing Body for making rooms for students. And for this, principal would be entrusted with responsibility to discuss with the Governing Body. This resolution was also adopted.

Lastly the principal from the president's chair Thanked all the esteemed members for their valuable suggestions He also assured the members to do as discussed and announced the meeting ended.

Approved

Principal
Principal
Udali College,
Bamunpaon

Co-ordinator
Co-ordinator
IQAC, Udali College
Bamunpaon

20

Extended IQAC Executive Meeting
Venue:- Staff common Room
Udali College, Barmuagaon
Date - 10-3-18 Time - 2 Pm

Agendas

1) President took over his seat.
2) Objective of the meeting.
3) Recitation of the minute of previous meeting
4) Discussion on the importance of women empowerment and taking essential initiatives for gender equity.
5) Others (if any)
6) valedictory speech by the president

Name & Signature of the Attendees

1. Dr Arun Borah
2. Dr. Shio see Sarkar
3. Nazrul Islam
4. ~~Ranjan Choudhury~~
5. Mustak Ahmed
6. Dr. Abdul Hamid Ahmed.
7. Ranjan Choudhury
8. Narayan Krishna Das
9. Anamika paul
10. Shabnam Aftabi
11. Abdul Motin
12. Abdus Samad
13. Rashna Boruah
14. Ashique Ahmed
15. Mujebur Rahman Barbhuyan
16. Mustak Hussain
17. Salma Akhtara
18. Anamika Paul.
19. Junali Deskar.

19. Sabnam Aftali
20 Makarim Hussain
21. Solim uddin Talukder
22. Dirasree Sharma
23. Abdul Wadud
24. Hara Kanta Nath
25. Seema Rani Das (Deptt. Ass.)
26. Gitanjali Saikia.
27. Shajahan Bordoloi
28. Dr. Bhaswati Roy Das
29.
30.

Today on 13-03-2018, Saturday a meeting of the IQAC of Udali College is held at staff common room at 2PM. The meeting is presided over by Dr. Arun Borah, the Principal of the College. The aims and objectives of the meeting are explained by ~~Dr.~~ the ~~Convener~~ co-ordinator of IQAC, Dr. Abdul Wadud. The convener reads the previous meeting's resolution and asked any changes required. After conferming the resolutions, the proceeding was passed out for the approval of the President.

In the meeting Dr. Bhaswati Roy Das talks about empowering and encouraging the women or female student of the locality for Higher Education. For this purpose the College should visits the local Higher Secondary and Secondary schools to encourage the students for higher education, the College also have to visit the villages of the surrounding to explain the values and benifits of higher education amongst the illiterate villagers.

Mustak Hussain, the assistant co-ordinator of IQAC explains the objectives

of the meeting that is to ensure girl safety, protection and better education in the future without much load on the parents. We also requested the members to undertake various gender equity programms in the surrounding villages, so that the parents may send their daughter for higher education as most of the gardians are belongs to muslim community and they are not anxious enough to allow their daughters to go for higher education.

After prolong discussion the house adopted the following resolution unanimously.

Resolution 1. In the meeting, a resolution is taken to visit the local Senior ~~and~~ secondary and Secondary schools to encourage the girls for higher education.

Resolution 2: A resolution is passed in the meeting, to suggesting the Women Cell of the college to organise a 'Speech Program' in the neighbouring area in the International Women's Day to spread awarness on gender equility.

Resolution 3: In the meeting a resolution is passed suggesting all the departments to organise social programms and awarness camps to discuss the problem faced by the women at the period time.

At last the President delivered a valuable speech and thanked all for their valuable time and suggestions and announced the meeting ended.

Principal,
Udali College,
Bamungaon.

Principal
Udali College,
Bamungaon

Co-ordinator
IQAC, Udali
College, Bamung

IQAC Executive Meeting.
Udali College, Bamungaon.
Venue : Principal Room.
Date : 27-06-2018 Time : 2:30 PM.

: Schedule :

1. Taking over the Chair by the president
2. Explanation of the aims and objectives of the meeting.
3. Recitation of the resolution of the previous meeting.
4. Discussion on the Academic Plans Curricula and Co-curricular activities for the new session 2018-19
5. Discussion on HoD's initiatives for new sessio
6. Others.
7. Speech of the President and Conclusion of the meeting.

Signature of the members Present.

1. Dr Arun Borah
2. Mustak Hussain
3. Dr. Abdul Hamid Ahmed
4. Ranjit Chaudhury
5. Mustak Ahmed
6. Dr. Abdul Wadud
7. Gifte N
8. Ashique Ahmed
9. Rashna Borah
10. Saif Uddin
11. Jumli Laskar.
12.
13. Mujesus Rahman Barbhuyan
14.
15.

Today on 27-06-2018, Wednesday, a

an executive meeting of IQAC, Udali College is held at Principal's room. The meeting is presided over by Dr. Arun Borah and explained the aims and objective by Dr. Abdul Wadud, the Co-ordinator of IQAC. He also reads the resolution of the previous meeting. After conferming the resolutions the proceeding was passed out for the approval of the President.

Dr. A. Wadud talks about the Academic Plans and Curricular and co-curricular activities that should be taken for new session 2018-19. He says if we go ahed with a proper plans, the development of the academic session will run smothly.

Dr. Abdul Hamid Ahmed, member of IQAC requested the HODs to organise meetings within very short Perion and Prepare a depertmental routine to conduct the classes smöthly.

Ashique Ahmed, a member of IQAC advised to all the faculty members to undertake academic Initiatives like Seminers, Workshops, Conference frequently to increase the interectual potential of the Students.

After fruitful discussion the house has adopted the following resolution unanimously.

Resolution 1: In the meeting it is decided to organise Student induction programme including of Sylla

implementation of syllabus and curriculam acquaintances with various cells of the College, gender equility Programmes and discuss the core facilities offered in the College.

Resolution 2: It is decided in the meeting to organise innovative practices from the very begining of the session.

Resolution 3: The meeting requested all the HODs of different departments to arrange field trip, educational tour with the students of their respective departments.

At last the President delivered a inspiring speech and thanked all the members Present the meating for their valuable time, and Co-operation and suggestion and declared the meeting the end.

Principal,
Udali College,
Bamungaon.

Principal
Udali College,
Bamungaon

Co-ordinator
IQAC, Udali College

Co-ordinator
IQAC, Udali College, Bamungaon

IQAC Executive Meet
Udali College
at Principal's Chamber
Date - 20-01-19 Time - 2pm

Agendas

1) Taking over the Chair by president
2) Objective of the meeting
3) Reading out the previous meeting Report
4) Discussion on celebrating special events
5) Discussion on Co-operation between Student Union Body and Staffs.
6) Others if any.
7) Conclusion of the meeting.

Name and Signature of the members

1. Arun Borah (Principal)
2. Mustak ~~Ahmed~~ Hussain
3. Dr. Abdul Wadud
4. Mustak Ahmed
5. Ranjan Chaudhury
6. Ashique Ahmed
7. Roshna Boruah
8. Jumali Laskar
9. Dr. Abdul Hamid Ahmed
10. Saif Uddin
11. Mujibur Rahman Basithyan

Today, on at around 2pm a IQAC Executive meeting was held following the agendas under the presidentship of the principal

Arun Borah at Principal's Chamber. Taking over the charge of the president the principal asked the IQAC co-ordinator to read out the agendas of the program/meeting. Then he read out the resolution of the previous meeting. Finding no objection & correction the previous meeting resolution was approved by the president.

Then the president invited all the members to put forward their view on the agendas as indicated.

Mr. Ranjan Choudhury, member IQAC suggested that IQAC with all HODs would find out the dates of the important ~~dead~~ events.

Dr. Abdul Hamid Ahmed Suggested to held a meeting where the Student Union Body with the staff of the college could take part to decide the and organise the special days in the college.

After a long discussion the assembly adopted the following resolutions

Resolution NO-01

It is decided in the meeting that all the HODs are informed by the IQAC to find the important days to get organized. The assembly adopted the motion.

Resolution No-2

The assembly decided to held a meeting of staff the Student Union Body to discuss how to Celebrate/organize the important days in the college. This motion was also adopted in the meeting

Resolution No-03

The principal and the IQAC co-ordinator was given the priority consult all these with the concerned department within a very short time. This proposal was also adopted.

At last the meeting came to end with the closing speech of the president. The president then thanked all the members for their valuable suggested and wished all to be present in the next meet and closed the meeting.

Approved

Co-ordinator IQAC Udali College

IQAC Coordinator

UC

Principal Udali College, Bamunagaon

Extended IQAC Executive Meeting
Udali College

place: Principal's ~~office~~ chamber
Date - 23-5-19 Time - 2pm.

Agendas

1. Taking over the president's chair
2. Objective of the meeting.
3. Reading out the previous resolution
4. Organising an awareness program on World Anti Tobacco Day.
5. Discussion on the responsibilities of teaching & non teaching staffs.
6. Discussion on using compulsory by the faculty members
7. Others
8. valedictory Speech by the president.

~~Name of~~ Signature of the members.

1. Dr Arun Borah
2. Dr. Shio Sreechandra
3. Dr. Abdul Wadud
4. Rashna Borah
5. Nazrul Islam
6. Ahiqu Ahmed
7. Mustak Ahmed
8. Salma Akhtara
9. Salaram Aftabi
10. M.R. Basheya
11. Makarim Hussain
12. Abdul Motin
13. Abdus Samad
14. Roji Chowdhury
15. Anamika Paul
16. Saif Uddin
17. Salim Uddin Talukdar
18. Devasree Sharma
19. Sumi Rani Das.
20. Gitanjali Saikia.
21. Shajahan Badshah
22. Dr. Bhanumati Roy Das.

Today on 23-5-19 around 2pm an executive meeting of IQAC was held under the chairmanship of the principal Dr. Arun Borah following the Agendas as mentioned above.

The meeting was held at Teacher's common room.

As invited by the principal the IQAC co-ordinator Dr. A. Wadud recited the previous meeting resolution to confirm. Finding no objection and correction the meeting approved the previous resolution with the signature of principal.

Thereafter the IQAC expressed all the agendas of the meeting and asked principal sir's notice on the agendas. Then the president invited the faculty members to put forward their suggestion on all the agendas.

Organising an Awareness program Ashique Ahmed, Member IQAC Suggested to conduct that on the particular day.

On the 5th Agenda, Salma Akhtara, Asst. Professor said that the issues come from Students side should be kept systematically in a record book. Moreover, She said, the teachers act as pillars and solve the issues of the Students. She also said that for doing and keeping all this a person from non-teaching staff should be entrusted with responsibility to keep and maintain the records. She stressed that the Governing Body would be requested Through principal to organise a training programme of the non-teaching staffs at least once in a year.

Sahjahan Badsah pointed out and suggested that not only non teaching but ~~also~~ teaching staff should also be trained up. And for the rest he agreed Salma Akhtara.

Keeping this in mind Mrs. Rashna Boruah said that very soon this training program/ workshop should be set up where teachers got to know their rules and responsibility in the college. For this she requested principal to produce a proposal ~~to~~ before the Governing Body.

IQAC Co-ordinator Dr A. Wadud pointed out that now-a-days using computer is a must. But most of the members of the college do not know how to use computer properly. For this, Dr. A. Wadud. the co-ordinator IQAC requested to invited computer expert to organise a workshop on using computers in the college.

After a long fruitful discussion in the meeting the assembly adopted the following resolutions.

Resolution No-01

It is decided that the Department of English and Economics would organise the awarness program on the Anti Tobacco Day to be ~~be~~ on 31.05.19 in collaboration with IQAC udali College. This motion was adopted in the meeting.

## Resolution No-02

organising a training session for Teaching and non teaching staff Principal himself would inform the GB and arrange the same for the better performance of the college staff. This resolution was also adopted.

## Resolution No-03

The assembly decided to conduct an workshop on Computer Literacy program (CLP) for both Teaching and non teaching. This motion was also adopted in the meeting.

## Resolution No-04

All the departments of the college were requested in the meeting to organise important days. workshop regularly in collaboration with IQAC, UC. This proposal was also adopted.

Finally the meeting came to conclusion with vote of thanks of the President. He Thanked all the members of the college for the constructive suggestion and declared the meeting off.

Approved

Principal

Principal
Udali College,
Bamunagaon

IQAC Co-ordinator

Co-ordinator
IQAC
Udali College

50

Extended IQAC Executive Meet
Udali College

Place:- Teacher's Common Room
Date:- 09-09-19
Time - 2Pm.

## Agendas

1. Taking over the Chair by President
2. Objective of the meeting.
3. Recitation of the previous meeting.
4. Discussion on pure drinking water.
5. Discussion on the upgradation of infrastructure development in the college.
6. Discussion on Organising AIDS Awareness ~~co~~ program.
7. Others.
8. Valedictory Speech.

## Signature of the Attendees

1. Dr Arun Borah
2. Dr. Shiojee Chandra.
3. Devasree Sharma
4. Mustak Ahmed
5. Rajiv Chandra
6. Abdul Motin
7. Ashiqur Ahmed
8. Rashna Borah
9. Salma Akhtara
10. Abdus Samad
11. Anamika Paul.
12. Nazrul Islam
13. Mujibur Rahman Barbhuya
14. Sabnam Aftabi
15. Makarim Hussain

16. Saifuddin Ahmed
17. Solim Uddin Talukdar
18. Dr. Abdul Wadud.
19. Jahidur Rahman
20. Seemi Rani Das.
21. Gitanjali Saikia.
22. Shajahan Barbhuiya
23. Dr. Bhaswati Roy Das.
24. Mustak Hussain
25. Junali Laskar.

Today on 09-09-19 around 2pm an Extended IQAC Executive Meet was held at Teacher's Common Room Under the Chairmanship of the principal Dr. Arun Borah.

Taking over the Charge of the president he invited IQAC Coordinator Dr Abdul Wadud to recite the previous resolution of the meeting meeting and asked all the members to pass comment and suggestions if required. finding no objection and suggestions the assembly Confirmed the previous meeting and the President approved it.

Speaking about the importance of the Pure drinking water Mustak Hussain, IQAC member requested principal to organise awareness program among the people of the neighbourhood. He also requested Principal to make the students aware about the importance of the

52

pure drinking water.

In the meeting Mustak Husain IQAC Member suggested to install more water facilities in different part of the College for the well being of the students.

speaking about the upgradation of Infrastructure development Dr. Abdul Hamid Ahmed said that the old classroom were to be upgraded and the building should be painted.

After a fruitful discussion the following resolution were taken.

Resolution No-01

The assembly requested the Governing Body through the principal to install more drinking water facilities in different part of the college for the well being of the students. This motion was adopted in the meeting.

Resolution No-02

The assembly decided to upgrade to rooms to RCC if fund is available. This motion was also adopted.

Resolution -No=03

It is decided in the meeting to get building painted with blue colour. This resolution was also adopted ~~unanously~~. unanimously

## Resolution No-04

In the meeting it was discussed to arrange an awareness program among the students ~~among~~ about the AIDS. It is also discussed to arrange this program on the World AIDS Day. This motion was also adopted unanimously.

Lastly the principal from the President's Chair gave his valedictory speech and thanked all the members for their valuable suggestions and time and he declared the meeting off.

Approved

Co-ordinator
IQAC Udali College

IQAC - Co-ordinator
UC

Principal
Udali College,
Bamundaon

# IQAC Executive Meet- Udali College

Place :- Principal's Chamber
Date :- 14-12-19
Time :- 2 pm

## Agendas

1. Taking over the Chair by the president
2. Objective of the meeting
3. Recitation of previous meeting resolution.
4. Discussion on grievance and Redressal programs for the students of the College.
5. Discussion on organising different extension activities to be organised by the departments.
6. others.
7. Closing of the meeting.

Name and Signature of the members.

1. Dr. Arun Borah
2. Mustak Hussain
3. Dr. Assem Wadud
4. Mustak Ahmed
5. Ashique Ahmed
6. Rashna Borah
7. Ranjit Choudhury
8. Junali Laskar.
9. Saifuddin
10.
11. Mujeebur Rahman Barbhuiya — Rajib

Today on 14-12-19 at around 2pm an executive meeting of IQAC was held at Principal's Chamber

under the presidentship of the Principal Dr. Arun Borah. Taking charge of the ~~Principal~~ president he invited IQAC Coordinator to recite the previous resolution.

As invited by the president the IQAC-co-ordinator recited the previous resolution and asked the members if any suggestion or objection before confirming the previous meeting. Getting no objection and suggestion the president approved the previous meeting. Then the IQAC Co-ordinator pointed out the agendas of the meeting.

The president then invited the members to put forward their suggestion ~~and~~ on the agendas.

Speaking about the importance of Grivance and Redrassal the Convenor of the Cell Mr. Mustak ~~Ahmed~~ Hussain said that the grivance and Redrassal of the should be looked and tried to solve if any thing raised.

Supporting Mustak Hussain Junali Laskar proposed her desire to organize easy grievance in the college so that students got redrassed within a short time.

IQAC co-ordinator, Dr. Abdul Wadud ~~to~~ his view to organise various extension activities by the departments of the college like organising the important events, work shop, Seminar etc.

On other agenda Dr. Abdul Hamid Ahmed said that the college should do an MoU with Lanka PHC as soon as possible. He also said that if it is done we would be able to organise various health related program, camp in the college, adopted or in neighbouring areas. Moreover it will help the students and college family to get treated. Furthermore, Dr. Ahmed also stressed to organise/ arrange an awarness camp on women Health and Hygiene in association with Lanka PHC and in collaboration with I&AC UC

After a long discussion over the agendas the assembly adopted the following resolution:

Resolution No-01

In the meeting it was decided to urge the Grievance and Redressal Cell to be active in redressing the grievance of the Students. This motion was adopted unanimously.

Resolution No-02

It was discussed and decided to organise an awareness program on mental health among students. This motion was adopted also.

58

## Resolution No-03

It was decided to request Lanka PHC to help the college in organising an awareness program on Women Health and Hygiene after the MOU with PHC done. This proposal was also adopted unanimously.

## Resolution No-04

In the meeting it was also discussed and decided to inform all the departments through the principal to get involved in different ~~on~~ ~~and~~ extension activities in on and off campus of the college. This proposal was adopted unanimously.

Finally the meeting came to an end with the closing speech of the President. He thanked all the members for their valuable suggestions and announced the meeting closed.

Approved

Principal
Udali College
Bamunigaon

Co-ordinator
IQAC Udali College

IQAC Co-ordinator

60

Extended IQAC – Executive Meet
Udali college
at Teachers Room common
Dt - 07-03-20
Time - 1:30 Pm

## Agendas

1) President took over his chair
2) Objective of the meeting
3) Reading out the previous meeting's resolution
4) Discussion on celebrating International Women's Day. ~~in the~~
5) Feedback from criterion convenors.
6) Discussion on upcoming NAAC Accreditation process.
7) Others
8) Conclusion of the meeting

## Signature of the attendees

1. Dr Arun Bora
2. Dr. Shio Lee Chauhan
3. Devasree Sharma
4. Ashique Ahmed
5. Abdul Motin
6. Mustak Ahmed
7. Salma Akhtara
8. Rashna Borah
9. Roza Chanyang
10. Anamika Paul.
11. Sabnam Aftabi
12. Makarim Hussain
13. Nazrul Islam
14. Saifuddin
15. Abdus Samad
16. Mujibur Rahman Barbhuyan
17. Jurali Laskar.

17. Solim Uddin Talukdar
18. Dr. Abdul Wadud
19. Hara Kanta Nath
20. Seema Rani Das.
21. Gitanjali Saikia.
22. Shajahan Baidya
23. Dr. Bhaswati Roy Das.
24. Mustak Hussain

Today dtd. on 07-03-20 at around 1.30pm an Extended IQAC-Executive cum Staff meeting was held at Teacher's Common room under the presidenship of the principal Dr. Arun Borah. Taking over the charge of the president invited IQAC coordinator to recite the previous meeting resolutions and agendas of todays meeting.

As invited by the president Dr. Abdul Wadud, IQAC coordinator recited the resolution of the previous meeting and asked whether any change or correction is needed. Raising no any objections and suggestion the committee confirmed the previous resolution and the principal approved the previous meeting.

Then the purpose of the meeting was placed before the attendees by the IQAC coordinator and asked all to pass their opinion on the agendas.

In the meeting, the IQAC coordinator talked about The NAAC accreditation process and explained the seven criterions for accreditation and requested all the Cell convenors to improve its Quality as soon as possible.

62

Mrs. Salma Akhtara, Asst. Professor suggested to celebrate International Women Day either in College or any neighbouring village with various extension activities. She also suggested to invite female figure as resource person on the International Day.

Ranjan Choudhury, Asst. Co-ordinator, IQAC requested all the criterion convenors to update and submit their progressive reports to the IQAC very soon.

After a long discussion over the purpose of the meeting the assembly adopted the following resolutions.

Resolution NO-01

It was decided in the meeting to organise the International Women Day in neighbouring GP office inviting any female figure as resource person. This resolution was ~~ap~~ adopted unanimously.

Resolution NO-02

It was discussed and decided to ask all the criterion convenors to give their best on criterion work for NAAC. This motion was also adopted unanimously.

The meeting came to an end with the valedictory speech of the principal.

Approved

Principal
Udail College,
Bamunpaon

Co-ordinator
IQAC, Udail College

Extended IQAC Executive Meeting 63
ONLINE MODE

Date - 14-04-20 Time - 8 Pm.

Agendas.

1) Principal Took over the charge ~~by~~ the president.
2) Purpose of the meeting.
3) Recitation of previous meeting's resolution
4) Discussion on ~~online~~ organizing online sessional Exam, online program and online study materials.
5) others
6) Valedictory speech by the president.

Screenshot photo of the meeting.




An online extended executive meeting of IQAC was held on 14th April 2020 at 8 pm. The meeting was presided over by the principal. Taking over the charge of the president he invited IQAC Co-ordinator to explain the

NAAC Logo

agendas and recite the resolution of the previous meeting.

Speaking about the agendas The I&AC co-ordinator said that the Students are deprived off the regular classes because of lock down. So, Students should be given study material through Whatsapp groups and google classes. The coordinator also requested all to be safe at home during lockdown.

Then the I&AC Coordinator recited the resolution Taken in the previous meeting and the members if any changes required. No members passed any objection and correction on the previous resolution and the president approved that.

Discussing on the Agendas Dr. Hifjur Rahman, Asst. Professor said that Teachers should provide the study materials to the students by creating various whatsapp groups and on call. He also suggested to organize online Test if possible. Ashique Ahmed, Asst. Professor suggested all the HODs to organise various online programs.

After a long discussion over the issues the assembly adopted the following resolutions.

Resolution No-01

It was decided in the meeting that the teachers should supply the study

materials to the students by creating different Whatsapp groups departmentally. The teachers were also informed to keep in touch with the students throught whatsapp, call etc. This motion was adopted unanimously.

## Resolution No 02

It was also discussed and decided in the meeting to organize different departmental programs. It was also mentioned to organize online workshop on how students appeared ~~in the~~ online examination. This proposal was adopted.

## Resolution No-03

The house decided to provide support the poor and needy people around them during the pendamic. This motion was adopted unanimously.

At last the principal from the president's Chair delivered his valedictory speech. He requested all to follow all the resolution as mentioned. He also suggested all to help the needy with essential commodities during lockdown. Thanking all the meeMbers he declared the meeting closed.

Approved

Principal
Udali College.
Bamungaon

IQAC Coordinator

Co-ordinator
Udali College

Extended IQAC Executive Meet
Udali College.

Place - Teachers Common Room
Date - 21-11-20 Time - 2pm

## Agendas

1. Taking over the chair by the president.
2. Objective of the meeting.
3. Recitation of previous resolution.
4. Discussion on awareness programme regarding covid-19 & its impact on mental health.
5. Discussion on the eradication of the social evils.
6. Discussion on organizing certificate course.
7. Others
8. Valedictory Speech.

## Signature of the Attendees.

1. Dr Arun Borah
2. Dr. Shib Sec Chauhan
3. Gitanjali Saikia
4. Hasa Kanta Nath.
5. Rashna Boorah
6. Ashique Ahmed
7. Salim Uddin Talukdar
8. Devasree Sharma
9. Dr. Ayaul Waduod
10. Mustafa Kamal
11. Jonjadeep Rabha
12. Sarfo Uddin
13. Mujibur Rahman Barbhuya
14. Sumi Rani Das.

15. Shajahan Barbaz
16. Dr. Bhaswati Roy Das
17. Mustak Hussain
18 Junali Lashkar.
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Today on 21-11-20 an extended IQAC meeting was held at Teacher's common room around 2pm under the presidentship of the principal Dr. Arun Borah. Then the president invited the IQAC co-ordinator Dr. Abdul Dadud to explain the resolution of the previous meet and agendas of today's meet.

As invited by the president Dr. A. Dadud recited the resolution of the previous meeting and asked all the attendees if there was any objection and correction if required. finding no any correction the resolutions of the previous meeting was accepted and the president approved the previous meeting. Then the IQAC Co-ordinator read out the agendas of the todays meet and asked everyone to put forward their views on the agendas.

Speaking about Covid-19 Mr Abdul Wadud said that Covid 19 has taken the lives of many. It has also impacted on mental health. Many people lost their loved ones. So he suggested in the meeting to organise some awareness programme on mental health among young adults and children of the surrounding area of the college. The members attended in the meeting supported this proposal.

He also suggested to conduct certificate course organised by any department in the college, like Beautician, Spoken English, and soon.

Commenting on the prevailing prejudices and superstitions in the society Md. Mustak Hussain, Asst. Co-ordinator said that the academic value of colleges students will be remarkable if the passes a humanistic out look in the society. He also that the College should take initiation in organising some awareness programme on superstitions, drug addiction, girls abusing, child marriage, domestic violence. He also said that to eradicate this problems the awareness program can bring a change.

Mustak Ahmed requested the members to main co-operation and collaboration with each other irrespective of all

Social and cultural differences. In the context of integrity Mr. Ahmed talked about the teachers responsibility in educating the students and enrich their minds with scientific and humanistic approach so that they can bring change to the society. This will make the teachers as well as the students ~~to get~~ aware.

After a Rough discussion on the agendas the assembly adopted the following resolutions unanimously.

## Resolution No-01

It was discussed and decided in the meeting to organize awareness programs on covid-19 and its impact on mental health at the surrounding areas. This motion was adopted unanimously.

## Resolution No-02

It was decided ~~as~~ in the meeting to conduct certificate course on Beautician and this motion was also adopted in the meeting.

## Resolution 03

The meeting decided to organise awareness program on social evils & it's harmful effect on the society and for this the home

decided to organise awareness programme and this motion was adopted in the meeting.

Resolution No- 04

The meeting decided and requested all the members to act all the programmes collaborately and co-operatively. This proposal was adopted in the meeting unanimously.

Finally the meeting to an end with the valedictory speech of the president. In his speech he thanked all the members for their participation and valuable suggestion and declared the meeting closed.

IQAC Coordinator

Coordinator
IQAC, Udali College

Approved

Principal
Udali College,
Bamunpaon

Extended IQAC Executive Meeting 9.
Udali College

Place:- Teacher's common Room
Date:- 10-02-21
Time - 1.30 Pm

## Agendas

1. Taking over the chair by the President
2. Purpose of the meeting.
3. Reading and the previous meeting resolution.
4. Discussion on Academic plan, curricular and co-curricular activities.
5. Discussion On MoU.
6. Discussion on distributing free Mask and sanitizers at adopted vilage.
7. others.
8. Valedictory speech by the president.

## Signature of the attendees.

1. Dr Arun Basak
2. Dr. Shib Sec Chauhan
3. Seemi Rani Das.
4. Ashique Ahmed
5. Rashna Borah
6. Salim Uddin Talukder
7. Dr. Arpan Wadud
8. Gitanjali Saikia.
9. Devasree Sharma
10. Sarf Uddin
11. Sanjoy Kalita
12. Mujibur Rahman Barbhuiya - Absent

13. Hara Kanta Nath.
14. Jintadar Bahar
15. Shajahan Bachary
16 Dr. Bhaswati Roy Das.
17. Mustak Hussain.
18. Junali Laskar.
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Today on 10-02-21 around 1.30 pm an extended IQAC Executive meet was held at the Teacher's common room under the Chairmanship of the Principal Dr. Arun Borah.

Taking over the charge of the president he invited IQAC co-ordinator to recite the previous meeting and agendas of the Todays meeting.

As invited by the president the IQAC Co-ordinator Dr Abdul Wadu recited the resolution of the previous meeting and asked every body to pass suggestion if required before the approval. Everybody attended accepted the previous resolution and

the president approved the resolutions. Then the IQAC Coordinator explained the todays meeting and invited all for their suggestions.

The IQAC Co-ordinator then said ~~that~~ about the importance of academic plan and other curricular and co-curricular activities. He said that all these should be prepared before the commencement of the new session. He requested all through the principal to prepare lesson plan and execute it and provide systematic education in the college.

Mr. Mustak Ahmed Asst. Professor said that today learning process requires the internet system in every stage. And for this he requested the Governing Body through the principal to provide Wi-Fi facility in the library for the better interest of the student.

Then IQAC Asst Co-ordinator Mr. Ashique Ahmed advised the faculty members to organise various programmes on debate, Extempore speech, Street drama in neighbouring area of the college.

Speaking ont of MOU the IQAC Co-ordinator said, that doing MOU in nearby college will definitely make the faculty members efficient and better at conducting classes in the college.

After long discussion over the agendas the assembly adopted the following resolutions.

Resolution No-01

It is decided in the meeting to request all the faculty members to prepare the academic plan, before the commencement of the new session. This proposal was adopted in the meeting unanimously.

Resolution No-02

The meeting decided to request esteemed Governing Body through the principal to provide Wi-Fi connectivity in the Library for the greatin interest of the students. This motion was also adopted unanimously.

Resolution No-03

It is also decided to request all the faculty members to organize various comprehensive programmes in college and at the college adopted village. This motion was adopted in the meeting.

Resolution No-04

It is also discussed and decided to inform the women cell of the college to organise it.

-ernational Women's day to be held in coming March/21

Resolution No-05

Discussing on No-06 Agenda the meeting decided to organize ~~a distrib~~ programme on distributing Mask and sanitizers among the people at the College adopted village, Gosaigaon Manipuri Basti and this motion was also adopted unanimously.

With the valedictory speech of the president the meeting to an end. He thanked all the members for their valuable suggestion and participation and he announced the meeting off.

Approved

Principal/President

Principal
Udali College,
Bamunpaon

IQAC

Co-ordinator
IQAC
Udali College

Extended Online IQAC Executive Meet 15
Udali College

Place- ON LINE MODE
Date - 05-06-21 Time- 7pm.

Agendas

1) Taking over the charge by the president.
2) Objectives of the meeting.
3) Recitation of the previous meeting.
4) Discussion on, Online Seminars, Work shops during lockdown.
5) Discussion on organizing various programs after lockdown.
6) Others
7) Valedictory speech by the president.

'SCREENSHOT'




An Extended Online IQAC Executive Meeting was held at around 7pm under the presidentship of the Principal Dr. Arun Borah. Taking over the Charge of the president Dr. Bora invited the IQAC Co-ordinator to recite

the resolution of the previous meeting.

As invited by the president the IQAC co-ordinator Dr. Abdul Wadud recited the resolution of the previous meeting and asked everybody to put forward their correction and suggestion if required. Then finding no suggestion and objection the president approved the previous meeting resolution.

Then the IQAC co-ordinator Dr. Wadud explained the agendas of the today's meeting and asked everybody to put forward their suggestions and views over the agendas. While explaining the agenda the co-ordinator said that Students should be given awareness on how to appear online exam. and to submit the same to its parent university. He also stressed on organising online seminars in coming months.

Speaking about the online exam, Mr. Mustak Ahmed said that College should organize workshop during this pendamic. Supporting his view Mustak Hussain said that the faculty members should take initiatives in organizing various online awareness programme on Covid-19 Pendamic. He also suggested maintaining physical distancing is a must during this Pandemic.

Adding to this Mr. Hussain

said that we should bring an awareness on how & and where, when to use masks in a proper way. furthermore, he stressed on using sanitizer while at home or outside".

After a long and thorough conversation over the issues the meeting adopted the following resolutions.

## Resolution No-01

It is decided in the meeting to arrange an workshop with students on how to appear and submit the exam papers to the university. It is also discussed in the meeting that the workshops with the students should be made seperately by each department. This proposal was adopted in the meeting unanimously.

## Resolution No-02

It was discussed and decided to request all the faculty members to provide study materials to the students through their respective departmental whatsapp groups. This motion was adopted in the meeting unanimously.

## Resolution No-03

It was discussed in the meeting to bring awareness among students and staff about the need of physical distance while in the college or

at home and this proposal was also adopted in the meeting.

## Resolution No-04

It was discussed in the meeting to check all the students temparature by a thermal scanner at the entry of the college. Moreover it was also decided to provide mask to those who did not wear and get them sanitized. This resolution was adopted in the meeting.

## Resolution No-05

Discussing over organizing various programmes the committee decided to organize the same after lockdown. It is also mentioned and decided to organise the important events at college or out campus. This motion was adopted in the meeting.

Finally the meeting came to an end with the valedictory speech of the president. From the president's chair he thanked all the members for their active participation and urged all to do accordingly, and then announced the meeting closed.

Approved

President

Principal
Udali College
Bamunigaon

IQAC Co-ordinator
IQAC, Udali College

'24

Executive Meeting.
IQAC. Udali College, Bamungaon.
Venue: IQAC. Room.
Date: 25-01-2022 Time: 2:30 PM

## Agenda of the Meeting

1. Taking over the Chair by the Chairman.
2. Recitation of the Resolutions of the previous Meeting.
3. Explanation of the purpose of the meeting.
4. Discussion on the Submission of IIQA.
5. Discussion about ITC enabled class room and IQAC.
6. Discussion about WiFi Connectivity.
7. Discussion about Eye check up camp in adopted village.
8. Discussion about MoU.
9. Other
10. President's Speech and ending the meeting.

Singature of the attendees.

1. Dr Arun Bora
2. Mustak Hussain
3. Dr. Abdul Wadud
4. Junali Lasker.
5. Shejadur Badsha
6. Ashique Ahmed
7. Rashna Begum
8. Gitanjali Saikia.
9. A. Parvej
10. Sarfuddin
11. N. Islam
12. M. Ahmed.
13. Mujibur Rahman Barbhuyan
14.
15.

Today on 25-01-2022 an executive meeting of the IQAC, Udali College, is held under the chairmenship of Dr. Arun Borah. The Convenor recites the proposals of the previous meeting and request the members for their suggession and correction. After prolonged discussion and finding no objection the resolution ware approved by the Chairman.

In his speech Dr Abdul Wadud says that we should have to submit the IIQA. and the Convenor of the Seven Criterion should be sincere to gather the documents required. He also says that for ~~the~~ ICT development a ICT class room is essential and For ICT. the Wifi is also essential. Within his explanation of the purpose of the meeting he also emphesis on a MOU with the Asian Fitness Club, Bamungaon.

Mustak Ahmed. Assistant Professor says that also give strace on the agendas of the meeting a suggests to take necessary action on the agendas as soon as possible.

After fruitful discussion and suggestion the meting has taken the following resolutions.

Resolution No1: The meetion has taken a resolution to submit IIQA for NAAC assessment. So all the ~~Critar~~ Convenors of seven critteron ~~to~~ ~~Collect~~ are requested to collect and prepare

all the relevant documents as fast as possible. It is also resolved that the matter should be taken most urgent by the conveners.

Resolution No. 2: It is resolved in the meeting ~~that~~ to establish an ITC enabled class room in the college. This proposal also ~~forwarded~~ forwarded to the authority to establish the ~~to~~ ICT room.

Resolution No. 3: The meeting has taken a resolution ~~to~~ to make provision for Wifi Connectivity. Considering the need of Present day Society the College has been suffering from Wifi Connectivity. Hence the College should make provision for Wifi, for smooth functioning of the college employees as well as the Students.

Resolution No-4: It is resolved to organise a eye checkup camp in the adopted village namely Goshaigaon Manipuri Basti. The adopted village monitoring Committee is asked to make arrangement with Colaborsation with the IQAC.

Resolution No-5: It is also resolved in the meeting that a MoU should be signed with the Asian Fitness Club, Bamungaon ~~for~~ to maintain sound physique of the students ~~and employ~~ of the college.

Resolution No. 6 : The meeting has taken a resolution to forward all the resolutions to the college authority to implement the proposals. The Principal, the Chairman is permitted to consult with the authority and make necessary action on them.

At last the Chairman delivered his valuable speech where he thanks all the members for their Co-operation and valuable suggestion and declared the meeting the end.

Approved by

Principal
Udali College,
Bamunqaon

Co-ordinator
IQAC, Udali College

Co-ordinator
IQAC, Udali College

28

Extended Executive Meeting
IQAC, Udali College,
Venue: Staff Common Room

Date: 10-05-2022 Time: 2:00 P.M.

## Agenda of the Meeting

1. Taking Over the Chair by the Chairman
2. Recitation of the proposals of the previous meeting.
3. Explaination of the Purposes of the meeting.
4. Discussion about Domestic animals Vecination Camp.
5. Discussion on Purchasing Computer for official purpose.
6. Discussion on infrastructure dev.
7. Discussion on SSR Documents.
8. Others
9. President's Speech and conclusion of the meeting.

Signature of the attendees:

1. Dr Arun Bora
2. Dr. Shib Jee Gautam
3. Dr. Abdul Wadud
4. Rashna Borneh
5. Ashique Ahmed
6. Gitanjali Saikia
7. Devasree Sharma
8. Sarf Uddin
9. Sobiun uddin Talukder
10. Seemi Rani Das.
11. Salma Akhtara
12. Shajahan Badsah
13. Mujibur Rahman Barbhuya
14. Dr. Bhaswati Roy Das.
15. Mustak Hussain

16. Junali Laskar.
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Today on 10.05.2022 an extended executive meeting of IQAC, Udali College is held under the Chairmenship of Dr. Arun Borah. The Co-ordinator of IQAC explains the purpose of the meeting. Dr. A. Wadud also read the proposals taken in the previous meeting and for review it. After founding any objection the proposals was approved by the Chairman.

In his explanation of Purpose Dr. A. Wadud says that a domestic animal Vaccination Camp should be organised in the adopted village to create a safe and secure atmosphere for animal husbandry. He ~~also~~ again says ~~about the~~ about the shortage of Computers in the College. It is also said the as per the ratio of student there is a shortage of class room in the College.

Dr. B. R. Das, HOD. Dept of History give importance on purchasing some more Coomputers for official Works of the College. She says that data entry in Computer is present day need. Hence the College authority

should buy some computers.

Sumi Rani Das, Asstt. Prof. Assamese depth raises the mater related to the infrastructural development. Most of the members suggested and recomends to contract with the authority for providing fund for infrastructural development.

The members also discuss the most important matter, the SSR. The Co-ordinators request all the conveners along with the members of the Seven Critorions to work hard and collect and prepare the documents for the SSR.

After thorough discussion the meeting has taken the following resolution unanimously.

Resolution No1: The house has taken a resolution for organising a camp on Vaccination of domestic animals in the adopted village. A date has been fixed for the camp and the date is 29-05-2022. Dr. Jintu Kakati, veterinary specialist is to be invited for conducting the camp.

Resolution No. 2: A resolution is taken to Purchase Computer for office use. It also decided to forward the mater to purchase computer as early as possible.

Resolution No 3: A resolution has been passed for the infrastructural development of the College. Due to the lack of class room and a well equiped principal's room an Assam type and an RCC building construction should be started very soon. The house also decided to informed the resolution and request the authority to sanction fund for the construction.

Resolution No 4: On the request of the Co-ordinator a resolution has been passed to work sincerely for collecting the documents as early as possibe to upload the SSR before the last date of Submission.

At last the Chairman delivered a inspiring speech to motivate the members of Seven Criterion and thanked all the attendees for their Co-operation and suggestion, He also assure the house to discuss all the proposals with the authority for fulfil the demands of the College and declares the meeting the end.

Approved by

Principal
Udali College,
Bamungaon

Co-ordinator,
IQAC, Udali College,

Co-ordinator
IQAC, Udali College